



Kool Kidz Club Terms and Conditions 2014/2015

1. Fees for the after school club/breakfast club at Breck Primary School are £3.00 per hour ie £3.00 for a breakfast club session and £6.00 for the after school session. The session is from the time the children arrive at the club to the finish time of 5.30 p.m. for after school club and 7.45 am to 8.40 am for the breakfast club.

Parents/carers may pick up at any time up to 5.30 pm for After School Club and can drop off any time from 7.45 am for the breakfast club.

The club operates a sessional charging system only. Hourly rates are not available as a place is taken and cannot be filled by another child at a later time due to the nature of after school clubs.

Fees apply if your child is sick or unable to attend for any reason. The charges relate to the place being held and not based on actual attendance.

2. All parents/carers are requested to make sure that their child/ren are collected by 5.30 p.m. The after school club is not insured to care for children after this time. All after school club staff are paid up to 5.30 pm so please make sure you have collected by this time. If you are unavoidably delayed please contact the School Office on 01253 885319 so that a message can be passed onto the staff and your child can wait by the Headteacher's office until you are able to collect them, this is the same policy operated by school if children are collected late at the end of the school day.

If a parent/carer is continually late to collect their child/ren a fine of £6.00 for each late collection will be imposed. **Please contact the School Office if your child is not attending after school club, so the staff can be advised and a ticket will not be sent to the classroom for them.**

3. From the time of booking a contracted day i.e. a Monday you are guaranteed this place for your child/ren every Monday. An invoice will be raised for each contracted day and the fee is payable by the end of each half term in full. Failure to clear the balance outstanding prior to the start of each half term means that your place will not be guaranteed. Invoices are raised as follows:

September 2014 - for the period 4th September 2014 to 24th October 2014
November 2014 - for the period 3rd November 2014 to 19th December 2014
January 2015 - for the period 5th January 2015 to 13th February 2015
February 2015 - for the period 23rd February 2015 to 27th March 2014
April 2015 – for the period 13th April 2015 to 22nd May 2015
June 2015 – for the period 8th June 2015 to 23rd July 2015

Any one-off additional days required are to be paid separately on the day.

4. Your contracted place will remain booked from term to term and school year to school year until such time as you give written notice either in a letter or an email (bursar@breck.lancs.sch.uk).

A 4 week notice period is required if you no longer require your place at either the breakfast club or the after School club. If you require an additional contracted day we will try and accommodate you if possible. Please try and give as much notice as possible for any additional days required. A contracted day can only be swapped in exceptional circumstances please do not ask for days to be swapped continually. Please note a swapped day may be charged for in addition to the contracted day.

5. All fees are to be paid in full by the end of each half term and monthly payments can be made. If fees are not paid your place will be cancelled. Fees are to be paid if your child cannot attend for any reason.



Signed. On Behalf of Kool Kidz Club.....

Dated: 5th January 2015

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Please sign this copy of the Terms and Conditions of registration and return to the School Office as soon as possible.

I/We would like to confirm our requirements for the Kool Kidz Club as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Yes/No	Breakfast Yes/No	Breakfast Yes/No	Breakfast Yes/No	Breakfast Yes/No
After School Yes/No	After School Yes/No	After School Yes/No	After School Yes/No	After School Yes/No

Name of child.....

Date of Birth.....

Year Group.....

Signed.....

Dated.....